



ECE Parent Survey[®] Registration Form

ECE Service Name: _____

Address and Town: _____

Ministry of Education Licence I.D. Number: _____

Number of Enrolled Children: _____ Total Number of Families: _____

Agreement

I am the owner, manager, or the person directly responsible for the operation of this ECE service, or I have the direct permission of this person, association, or company to register this service for the ECE Parent Survey[®].

I have read and agree to the Terms of Use and Fees and Refund policy (see attached)

I agree to make sure every family of a child currently attending the service is invited to participate in the survey.

I agree that our service will provide families with an option of doing the survey if they wish on one of our computers or iPad devices and make it convenient and easy for them to do this. (Recognising that not every family may have access to mobile phone data or home computer internet).

I give permission to the OECE to inform My ECE (www.myece.org.nz) should our service be highly recommended by 80% or more families responding to the survey, and that this fact may be shown on the My ECE details page for our service.

Fee payable (please calculate)

Number of enrolled children _____ X \$1.00 per child + \$250. registration fee = _____

Or, circle here if your service is in the OECE (Free registration and no per child charge should your ECE Service organisation hold service provider membership now and for at least 12 months after survey registration).

Name: _____ Email: _____

Signature: _____ Date: _____

Witnessed by

Name: _____ Signature: _____ Date: _____

Complete and send this form to the OECE – email address: admin@oece.nz
A member of our team should contact you within 5 – 10 working days.

Fees and refund policy

The OECE reserves the right to decline any request for registration without explanation. Should the request for registration be accepted, the OECE will email an invoice for payment to the ECE service. Registration is confirmed as soon as payment is made. Once paid, the fee is non-refundable (for example, no refund will be provided should the service withdraw from doing or completing the survey for any reason, or not be satisfied with its response rate or results).

Should the ECE service cease to be in the OECE under a service provider membership at any time within 12 months of the date of registration for the ECE Parent Survey[®], the service will be invoiced and must pay the applicable survey fee.

Terms of use

The ECE Parent Survey[®] cannot be downloaded, copied, or reused without the permission of the OECE - contact admin@oece.nz

The service must not publish or make publicly available any copies of its survey results report. It may however:

- display a copy of the results report for parents to read on-site only;
- share snippets of the findings in parent newsletters;
- show, but not give, a copy of its results report to the Education Review Office and to the Ministry of Education as evidence of parent consultation and involvement; and,
- share a copy of the pdf report with management or the parent committee for discussion and for use as part of planning and evaluation processes.

In the case of an ECE service which 80% or more families responding report that they would highly recommend it and give it an average rating of very good to excellent on the various dimensions of quality, the OECE will inform My ECE (www.myece.org.nz) of this fact. The service accepts that My ECE will show that it is recommended by parents on the details page relevant to it (the service). Note that My ECE will not recognise any service as being highly recommended should fewer than 51% of its families reply to the survey.

Users agree that the OECE will not include their name or the name of any person in the survey results that identifies a family, child, parent, educator or staff member. Names will be removed from any comments and not reported. Should you have any concerns about confidentiality and the protection of participants' identities please contact the OECE to discuss.

ECE Services accept that the OECE may use and report anonymised data in an aggregated form. Aggregated data may be used for example to: report regional, national, or sector group results; and report to individual ECE services on their ratings relative to the group average.