



ECE Parent Survey® Registration Form

ECE Service Name: _____

Address and Town: _____

Ministry of Education Licence I.D. Number: _____

Number of Enrolled Children: _____ Total Number of Families: _____

Agreement

Authority to Register. I confirm that I am the owner, manager, or person directly responsible for operating this ECE service, or that I have been given permission by that person, association, or company to register this service for the ECE Parent Survey®.

Acceptance of Terms. I have read and agree to the Terms of Use and the Fees and Refund Policy (attached).

Inviting and Enabling Participation. I agree to ensure that every family with a child currently attending the service is invited to take part in the survey, and that our service will make it easy for all families to participate by offering the option to complete the survey on one of our computers or internet connected devices. This recognises that some families may not have mobile data or home internet access.

Permission for My ECE Recognition. I give permission for the OECE to inform My ECE (www.myece.org.nz) if 80% or more of responding families highly recommend our service. I understand that My ECE may show this on our service's profile page.

Fee payable (please calculate)

Number of enrolled children _____ X \$1.00 per child + \$250. registration fee = _____

Or, circle here if your service is in the OECE (Free registration and no per child charge should your ECE Service organisation hold service provider membership now and for at least 12 months after survey registration).

Name: _____ Email: _____

Signature: _____ Date: _____

Witnessed by

Name: _____ Signature: _____ Date: _____

Complete and send this form to the OECE – email address: admin@oece.nz
A member of our team should contact you within 5 – 10 working days.

Fees and refund policy

Registration and Invoicing

The OECE may decline any registration request at its discretion. If the registration is accepted, the OECE will email an invoice to the ECE service. Registration is confirmed once payment has been made.

Non-Refundable Fee

Once paid, the fee is non-refundable. This applies even if the service decides not to start or complete the survey, is unhappy with its response rate or results, or withdraws for any other reason.

Membership Changes

If the ECE service stops being covered under an OECE service-provider membership at any time within 12 months of registering for the ECE Parent Survey®, the service will be invoiced for, and must pay, the applicable survey fee.

Terms of use

Copyright and Non-Disclosure Obligations

By enrolling in this parent survey, you acknowledge and agree that all survey materials are protected by copyright. You further agree not to reproduce, distribute, disclose, publish, or otherwise make available the survey or any part of it to any individual or organisation outside your service.

The ECE Parent Survey® may not be downloaded, copied, adapted, or reused in any form without the prior written permission of the OECE (contact: admin@oece.nz).

Use and Disclosure of Survey Results

The service must not publish, upload, or otherwise make publicly available any copies of its survey results report. The service may, however:

- display a copy of the results report on-site for parents to read;
- share brief excerpts or summaries of findings in parent newsletters;
- show (but not provide or distribute) a copy of the results report to the Education Review Office and the Ministry of Education as evidence of parent consultation and involvement; and
- share a copy of the PDF report with its management or parent committee for planning, evaluation, and internal discussion purposes.

Confidentiality and Protection of Identities

Users agree that the OECE will not include their name, or the name of any person, in the survey results in a manner that identifies a family, child, parent, educator, or staff member. All names will be removed from comments and will not be reported. If you have any concerns regarding confidentiality or the protection of participants' identities, you may contact the OECE to discuss these matters.

Use of Anonymised and Aggregated Data

ECE services acknowledge and accept that the OECE may use and report anonymised data in aggregated form. Aggregated data may be used, for example, to:

- report regional, national, or sector-level results; and
- report to individual ECE services on their ratings relative to the group average.

Recognition on My ECE

Where 80% or more of responding families indicate that they would highly recommend the service and provide an average rating of “very good” to “excellent” across the quality dimensions, the OECE will notify My ECE (www.myece.org.nz) of this outcome. The service accepts that My ECE may display that it is recommended by parents on the service’s profile page. (Please note that My ECE will not recognise any service as “highly recommended” where fewer than 51% of families respond to the survey.)

END